



dated 04.10.2024

F.No-11015/5/2024-Admin/788

To

The Deputy Commissioner
Navodaya Vidyalaya Samiti
Regional Office, Patna, Bihar**Sub:** Clarification Regarding Transport Allowance, Traveling Allowance to the Teaching / Vacation Staff of JNV while engaged in Election Duty - Reg.

Madam,

I am to refer to your letter dated 03.09.2024 regarding the clarification sought on the payment of transport allowance (TA), traveling allowance (TA) to the Teaching / Vacation staff of JNV while engaged in election duty and to convey the following clarification: -

S.No	Clarification Sought	Clarification Provided
1	During vacation in JNVs, the teachers/vacation staff is not paid transportation allowance as per existing guidelines. However, they claim to perform election duty by first reporting to their place of posting and then reporting to the Election Authorities. By this way, they fulfill the criteria to get transport allowance as their absence does not cover the full calendar month.	As per DoPT guidelines, Transport Allowance is not admissible to employees during absence from duty for an entire calendar month due to leave / training / tour, etc. Since election duty is considered as a "tour," Teaching / Vacation staffs engaged in election duty and absent for a full month due to leave / training / tour are not eligible for transport allowance for that particular month. Further, it is advised that during vacation in JNV, whenever the teacher / vacation staff is detailed for election duty, he should report directly to the Election Authorities instead of the Vidyalaya.
2	Traveling allowance: The vacation staff claim that they have to bear heavy expenditure to return to their duty place from their leave address during vacations in JNVs for election duty, and the Election Commission does not bear this expense.	NVS Headquarters has clarified vide letter No.3-74/2002-03/NVS/F&A/ 417 dated 14.03.2005 that the expenditure incurred on TA/DA and local conveyance for staff deputed for election duty may be met from NVS funds available under the head "Staff Payments."

This issues with the concurrence of F&A Wing and approval of the Competent Authority. Hindi version of the letter is followed.

Yours faithfully,

[Raghuvendra Kumar]

Deputy Commissioner [Admin]

Copy to

1. The Deputy Commissioners of all NVS Regional Offices and NLIs for their information and necessary action.
2. The Principal of all Jawahar Navodaya Vidyalayas
3. AC (IT), NVS Hqrs. for uploading the same on website of NVS
4. Guard File