



NAVODAYA VIDYALAYA SAMITI
An Autonomous Organization under Ministry of Education
Department of School Education and Literacy
Government of India
B-15, Institutional Area, Sector-62,
Noida, District Gautam Buddha Nagar,
Uttar Pradesh – 201 309

No.F.2-1/2026-NVS(Estt.II)/ATD/ 5072

February 24, 2026

TRANSFER GUIDELINES – 2026

Expanding Opportunity for Participation in Round-02 of Annual Transfer Drive (ATD)

The Navodaya Vidyalaya Samiti, through its Transfer Policy-2021, aims to facilitate employees in seeking posting at stations of their choice while ensuring academic / administrative stability in all JNVs. The Policy empowers the Commissioner, NVS to suitably modify operative elements of the transfer drive, wherever necessary, to maintain fairness, transparency and balance, besides maximizing opportunity for employees to seek transfer on requested stations. During periodic analysis of the Annual Transfer Drive (ATD) and examination of concern raised by employees over the years, it has been observed that employees who do not opt transfer in Round-01 are technically debarred from opting stations in Round-02. This has, in repeated occasions, resulted in denial of opportunity where vacancies arose only in Round-02.

NVS Transfer Policy-2021, vide its Para 11, empowers the Commissioner, NVS as undermentioned:

“Commissioner NVS shall be the Competent Authority to invoke and execute transfer drive involving suitable mechanism (Online/Offline), applying/altering/expanding/curtailing operative elements including timeline of execution in the backdrop of the transfer provisions to draw the transfer list, maintaining utmost transparency, fairness and accuracy.”

Therefore, in exercise of the powers conferred under Para 11 of the Transfer Policy, and in order to address the perceived equity gap in participation, the following operative guideline is hereby laid down:

“Employees who submit online biodata/application, but do not opt any station in Round-01 of the Annual Transfer Drive shall, henceforth, have liberty to opt stations in Round-02”.

Such operational remediation, however, shall not facilitate submission of biodata afresh or any modification in status of Biodata / application in Round-02. Further, allotment shall always be subject to qualifying the eligibility and all other prescribed parameters under the Transfer Policy.

The above provision shall be known as **“Transfer Guidelines - 2026.”** It shall operate as an addendum and form an integral part of the NVS Transfer Policy-2021. The guideline shall be implemented from ATD-2026 onwards and continue in force until further orders.

All field units shall disseminate these guidelines among employees for information and necessary compliance. Employees are advised to exercise options judiciously in accordance with policy provisions. No representation shall be entertained in future transfer drives on the ground of unawareness of these guidelines.

This issues with the approval of the Competent Authority.

Yours faithfully,

[Gireesh Kumar]

Deputy Commissioner [Pers.]

Copy to:

- **The DC, All ROs, NLI and NVS Hqrs(Noida)** – for onward information to all employees.
- **The Principal, All JNVs** – for onward information to all employees.
- **The IT Cell / SO (Estt.II), NVS HQ, Noida** – for uploading a copy on NVS Website/Portal.
- **Guard File.**